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| ITP Details | | | |
| **Project:** | Sarah Solutions Centre | **Activity:** | Concrete Slab |
| **Location:** | 2 Myuna St, Regency Park | **Subcontractor:** | Sarah |

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| Preparation & Approval | | | | |
| **Prepared by:** | **Name: Nathan Bowden / 0437 728 628** | **Position: Construction Graduate** | **Signature:** | **Date: 11/03/21** |
| **Approved by:** | **Name: Rachel Kitto / 0403 247 330** | **Position: Site Supervisor** | **Signature:** | **Date: 11/03/21** |

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| Item | Activity / Step | Acceptance Criteria | Verification Type  (H / I / R / S / W) | Verification Frequency | Verification: | | | Records / Evidence | Comments |
| **By** | **Initial** | **Date** |
|  | Prepare ITP | Mix design is per specification and in line with AS 1379:2007. | R |  | Sarah |  |  |  | Submission of ITP / Mix Design for approval by H/C. |
|  | Data Sheets / Physical Sample | Pour Sample as per AS 3600:2018 for curing and strength testing.  Tech Data from supplier for mixture for approval by engineer. | R / HP |  | Sarah |  |  | Reports | Submission of Sample and Reports.  Tech Data to be submitted to consultant for approval |
|  | Formwork / Reinforcement Check | Conform to General Formwork requirements in AS 3600:2018 Section 17 for installation and 4671:2019. | W / S |  | Sarah |  |  | Certification | Certification from an independent engineer of the formwork and reinforcement. |
|  | Material receipt | Depot receipts for mix as delivered on site. | I / HP |  | Sarah |  |  | Report | Material Certificates for truck loads for temperature and mix design - Traceability Spreadsheet |
|  | Pre-Pour Check | Compaction  Pad Check  Formwork / Reinforcement  Termite Membranes  Post Tensioning  Cast-Ins  Joints  Cleanout | I / HP |  | Sarah |  |  | Checklist | Pre-Pour Checklist to be completed prior to pour |
|  | Placement of Concrete | Vibration and screeding the slab in accordance with AS 3600:2018 Section 17.1.7.1. | W |  | Sarah |  |  | Report | Photos and correct vibration methodology being used. |
|  | Surface Treatment / Inspection | Delivery Docket, Signed JSEA/SWMS, Site ITP Conform to AS 3600:2018.  SC to inspect works and provide QA documentation and sign off by manufacturer for compliance of installation. Strip Formwork when acceptable strength has been achieved as per project requirements. | I / HP |  | Sarah |  |  | Photos | JSEA/SWMS Signed Site ITP, Provide Surface Treatment ITP Report including Inspection Report Daily Inspection Report Coating |
|  | Handover | SC to handover warranties and certification in line with the Project Specification. | HP | Final Handover | Sarah |  |  | Report | 7 and 28 Day Test reports to be submitted when available as well as reinforcement dockets complying with ACRS certification for supplier. |

H = Hold Point I = Inspection R = Review S = Surveillance W = Witness