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| ITP Details |
| **Project:** | Sarah Solutions Centre | **Activity:** | Roofing – Gutters / Drainage |
| **Location:** | 2 Myuna St, Regency Park | **Subcontractor:** | McMahons |

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| Preparation & Approval |
| **Prepared by:** | **Name: Nathan Bowden / 0437 728 628** | **Position: Construction Graduate** | **Signature:** | **Date: 11/03/21** |
| **Approved by:** | **Name: Rachel Kitto / 0403 247 330** | **Position: Site Supervisor** | **Signature:** | **Date: 11/03/21** |

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| Item | Activity / Step | Acceptance Criteria | Verification Type(H / I / R / S / W) | Verification Frequency | Verification: | Records / Evidence | Comments |
| **By** | **Initial** | **Date** |
|  | Data Sheets / Physical Sample | Submit evidence of conformance to Products, Fire Hazard properties. Manufacturer Recommendations.Type: Colorbond Steel Box Gutter w Spandek SupportsFinish: Colorbond Colour: Surfmist | HP / I | When Samples are requested | McMahonsSarah |  |  | Sample | Roof Area |
|  | Shop Drawings | Submit Shop Drawings for review and approval by Architect / Consultants.Coordinate location of DP with final IFC Hydraulic Documentation. | HP | Until Approved | McMahonsSarah |  |  | Shop Drawings |  |
|  | Delivery of Materials & Check for damage | Delivered material match sample approved.Delivered material is free of scratches, abrasions, corrosion and surface treatment blemishes. | HP / I | Upon Delivery | McMahonsSarah |  |  |  | Lay down area nominated by H/C |
|  | Fixings / Fasteners   | Manufacturer RecommendationsType: Min Class 3 screws / fixings used  Ensure all fixings are compatible with Lysaght | W | Periodically when conducting ITP’s | McMahonsSarah |  |  | Report |  |
|  | Installation | Installed as per Standards AS1562.1.2018, AS 1530.1: 1994AS3500.3:2018, AS2179.1:2014 Manufacturer Recommendations, Type: Colorbond Steel Box Gutter w Spandek SupportsFinish: Colorbond Colour: SurfmistEnsure all swarf is cleaned daily, no loose material is left in gutter and Stickers are removed | HP |  | McMahonsSarah |  |  | Photos | All areas on drawing coded ‘Box Gutter’ |
|  | Testing | Install in accordance with Manufacturer Recommendations to achieve documented falls.Undertake a water test to prove this has been achieved. | HP | During and at Completion of Install | McMahonsLysaghtSarah |  |  |  | Sign off of installation by Lysaght in accordance with manufacturers specifications |
|  | Inspection | Subcontractor to inspect works and provide QA documentation and sign off by manufacturer for compliance of installation. Free from damage etc. | HP / I | At Completion | McMahonsSarah |  |  | Photos / Certifiction |  |
|  | Handover | SC to handover warranties and certification in line with the Project Specification. | HP | Final Handover | McMahonsSarah |  |  | Warranty / Certification |  |

H = Hold Point I = Inspection R = Review S = Surveillance W = Witness