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| ITP Details | | | |
| **Project:** | Sarah Solutions Centre | **Activity:** | Roofing – Gutters / Drainage |
| **Location:** | 2 Myuna St, Regency Park | **Subcontractor:** | McMahons |

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| Preparation & Approval | | | | |
| **Prepared by:** | **Name: Nathan Bowden / 0437 728 628** | **Position: Construction Graduate** | **Signature:** | **Date: 11/03/21** |
| **Approved by:** | **Name: Rachel Kitto / 0403 247 330** | **Position: Site Supervisor** | **Signature:** | **Date: 11/03/21** |

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| Item | Activity / Step | Acceptance Criteria | Verification Type  (H / I / R / S / W) | Verification Frequency | Verification: | | | Records / Evidence | Comments |
| **By** | **Initial** | **Date** |
|  | Data Sheets / Physical Sample | Submit evidence of conformance to Products, Fire Hazard properties. Manufacturer Recommendations.  Type: Colorbond Steel Box Gutter w Spandek Supports  Finish: Colorbond  Colour: Surfmist | HP / I | When Samples are requested | McMahons  Sarah |  |  | Sample | Roof Area |
|  | Shop Drawings | Submit Shop Drawings for review and approval by Architect / Consultants.  Coordinate location of DP with final IFC Hydraulic Documentation. | HP | Until Approved | McMahons  Sarah |  |  | Shop Drawings |  |
|  | Delivery of Materials & Check for damage | Delivered material match sample approved.  Delivered material is free of scratches, abrasions, corrosion and surface treatment blemishes. | HP / I | Upon Delivery | McMahons  Sarah |  |  |  | Lay down area nominated by H/C |
|  | Fixings / Fasteners | Manufacturer Recommendations  Type: Min Class 3 screws / fixings used    Ensure all fixings are compatible with Lysaght | W | Periodically when conducting ITP’s | McMahons  Sarah |  |  | Report |  |
|  | Installation | Installed as per Standards  AS1562.1.2018, AS 1530.1: 1994  AS3500.3:2018, AS2179.1:2014  Manufacturer Recommendations,  Type: Colorbond Steel Box Gutter w Spandek Supports  Finish: Colorbond  Colour: Surfmist  Ensure all swarf is cleaned daily, no loose material is left in gutter and Stickers are removed | HP |  | McMahons  Sarah |  |  | Photos | All areas on  drawing coded ‘Box Gutter’ |
|  | Testing | Install in accordance with  Manufacturer Recommendations to achieve documented falls.  Undertake a water test to prove this has been achieved. | HP | During and at Completion of Install | McMahons  Lysaght  Sarah |  |  |  | Sign off of installation by Lysaght in accordance with manufacturers specifications |
|  | Inspection | Subcontractor to inspect works and provide QA documentation and sign off by manufacturer for compliance of installation.  Free from damage etc. | HP / I | At Completion | McMahons  Sarah |  |  | Photos / Certifiction |  |
|  | Handover | SC to handover warranties and certification in line with the Project Specification. | HP | Final Handover | McMahons  Sarah |  |  | Warranty / Certification |  |

H = Hold Point I = Inspection R = Review S = Surveillance W = Witness