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| ITP Details | | | |
| **Project:** | Sarah Solutions Centre | **Activity:** | Roofing – Roof Safety System |
| **Location:** | 2 Myuna St, Regency Park | **Subcontractor:** | Mcmahons / RIS |

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| Preparation & Approval | | | | |
| **Prepared by:** | **Name: Nathan Bowden / 0437 728 628** | **Position: Construction Graduate** | **Signature:** | **Date: 11/03/21** |
| **Approved by:** | **Name: Rachel Kitto / 0403 247 330** | **Position: Site Supervisor** | **Signature:** | **Date: 11/03/21** |

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| Item | Activity / Step | Acceptance Criteria | Verification Type  (H / I / R / S / W) | Verification Frequency | Verification: | | | Records / Evidence | Comments |
| **By** | **Initial** | **Date** |
|  | Data Sheets / Physical Sample | Submit samples of products in line with the project requirement that comply with AS 1657:2018.  Sample approval received from Sarah Constructions. | HP | When Samples are requested | McMahons  RIS |  |  | Report | Roof Area |
|  | Shop Drawings | Submit Shop Drawings for review and approval by Architect / Consultants. | HP | Until Approved | McMahons  RIS |  |  | Shop Drawings |  |
|  | Delivery of Materials & Check for damage | Delivered material match sample approved.  Delivered material is free of water damage, corrosion and surface treatment blemishes. | HP / I | Upon delivery | McMahons  RIS |  |  | Photos | Lay down area nominated by SC. |
|  | Fixings | As per manufacturers installation specification fixed either side of the walkway every 500 to 850mm to a support channel with neoprene seals (or similar) and AS 1657:2018 for additional fixing requirements. | I | Periodically when conducting ITP’s | McMahons  RIS |  |  | Report | Roof Area |
|  | Setout | System is set out as per approved Shop Drawings.  Ensure up to date Construction Drawings are carried at all times. | HP / I | Prior to Install | McMahons  RIS |  |  | Photos | Roof Area |
|  | Installation | Installed as per Standards AS 1657:2018, Manufacturer Recommendations and location provided by approved shop drawings.  Ensure all rubbish and swarf are removed from area. | W / I | During and at completion of install. | McMahons  RIS |  |  | Photos / QA sign off | Roof Area |
|  | Inspection | Subcontractor to inspect works and provide QA documentation and sign off by manufacturer for compliance of installation. | I | Post Installation | McMahons  RIS |  |  | Photos / Certification | Roof Area |
|  | Handover | SC to handover warranties and certification in line with the Project Specification. | HP | Final Handover | McMahons  RIS |  |  | Warranty / Certification |  |

H = Hold Point I = Inspection R = Review S = Surveillance W = Witness