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| ITP Details |
| **Project:** | Sarah Solutions Centre | **Activity:** | Structural Steel |
| **Location:** | 2 Myuna St, Regency Park | **Subcontractor:** | Gant |

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| Preparation & Approval |
| **Prepared by:** | **Name: Nathan Bowden / 0437 728 628** | **Position: Construction Graduate** | **Signature:** | **Date: 11/03/21** |
| **Approved by:** | **Name: Rachel Kitto / 0403 247 330** | **Position: Site Supervisor** | **Signature:** | **Date: 11/03/21** |

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| Item | Activity / Step | Acceptance Criteria | Verification Type(H / I / R / S / W) | Verification Frequency | Verification: | Records / Evidence | Comments |
| **By** | **Initial** | **Date** |
|  | Prepare ITP | Meet CC2/CC3 requirements Project Specific Requirements | R |  | GantSarah |  |  |  | Submission of ITP for approval by H/C |
|  | Detailed Workshop Drawings | Working from approved Gant Shop Drawings. | R / HP |  | GantSarah |  |  | Shop Drawings | Submission of Detailed Shop Drawings for approval by consultant. |
|  | Material Procurement | Conform to Project Specific and CC2/CC3 Requirements from accredited mills. | R |  | GantSarah |  |  | Report | Material Certificates Individual Item Traceability Spreadsheet for mill certificates. |
|  | Weld procedures and welder qualifications | Conform to AS 1554.1:2014 1 and 2 for required qualifications and welding types as per project requirement. | W |  | GantSarah |  |  | Certification | Weld Procedure Qualification Record and Weld Procedure Specification Forms. Welder qualification test certificate |
|  | Material receipt | Material size, grade & condition satisfactory and as per drawing Visual Inspection.  | I / HP |  | GantSarah |  |  | Report | Material Certificates Item Traceability Marked Signed Workshop ITP Letter of Conformity. Material may be rejected is not in accordance with AS 4100:2020. |
|  | Workshop fabrication | Signed Workshop ITP. Fabrication as per Detailed Drawings Conform to AS 5131 requirements (Tolerances). | W |  | GantSarah |  |  | Report | Dimensional & Weld Inspection checks Signed Workshop ITP. |
|  | Welding Sign-Off | Request for testing samples and testing of welds by qualified personnel as outlined in AS 1554.1:2014 Section 7. | I |  | GantSarah |  |  | Photos | NDT and Visual reports Review and file reports for weld conformance with project requirements |
|  | Surface Treatment | Surface treatment in line with AS 4100:2020. | W |  | GantSarah |  |  | Report | Provide Surface Treatment ITP Report including Inspection Reports. |
|  | Produce Quality Assurance reports for fabrication. | Provide to client all signed ITP’s, material test certificates and surface treatment report. AS 4100:2020 and 5131:2016 Section 11. | R |  | GantSarah |  |  | Report | Provide all QA documents as outlined in the project specification. |
|  | Transport / Assembly | Delivery Docket JSEA/SWMS Copy of licenses and welder qualifications Site ITP Conform to AS-5131 requirements. Installation to be in accordance with AS 4100:2020. | I / HP |  | GantSarah |  |  | Photos | JSEA/SWMS Signed Site ITP |
|  | Coordination | Coordinate the Cast in plates and bolts with the concrete slab pour in correct locations and McMahons Roof Design. | I / HP |  | GantSarah |  |  | Photos | Coordination of Shop Drawings for locations with roofing contractor. |
|  | Inspection  | Subcontractor to inspect works and provide QA documentation and sign off compliance of installation. | I | Post Installation | GantSarah |  |  | Photos / Certification |  |
|  | Handover | SC to handover warranties and certification in line with the Project Specification. | HP | Final Handover | GantSarah |  |  | Warranty / Certification |  |

H = Hold Point I = Inspection R = Review S = Surveillance W = Witness